

The Minuteman Foundation, Inc.

Minutes – Meeting of 030509 Approved 040209

Those present: Bob Berman, Rita Berman, Chuck Davis, Emile Girard, Virginia Finnegan, Mercedes Barris, Denny Lesterson, Charlie Kilkuskie, Rose Huffman, Kristi Lonsinger; Phyllis Washburn and Way. Guest, Ray Carvajal of Anthem Solera was present, as well.

The meeting was called to order at 4:02 pm. by Vice President Finnegan

It was noted that a quorum existed.

Davis moved approval of the minutes for the February 16, 2009, meeting of Foundation Trustees – Girard seconded. The motion was approved.

Treasurer's Report Treasurer Davis reported on the current status of receipts and expenditures and financial activities for February 2009. There was discussion of the low level of receipts during the month, and cash flow for February. Briefly, The Foundation Balance Sheet shows Total assets of \$352,218.99 – with Liabilities of \$11,749.02, and Equity of \$340,469.97. (A copy of The Minuteman Foundation financial statements for January 2009 is filed with the Foundation's permanent records held by the Secretary.)

President's Report Finnegan indicated that President West was unable to attend. He asked Finnegan to recognize the outstanding efforts of Trustee Washburn for coordinating the Annual Recognition Dinner. West and Davis had met with the Findlay representative regarding fulfillment of the agency's pledge for the 2008 TMF Golf Tournament and for a pledge for the 2009 Tournament. Davis reviewed the meeting and indicated that the representative making the 2008 pledge is no longer with the agency. If at all possible, the agency may be able to donate \$7,500 of the \$10,000 committed for 2008. No support is likely for the 2009 event. West is planning to meet with other potential sponsors. A preliminary meeting was held with Ray Carvajal regarding community service, transportation and other interests for the residents of Anthem Solera. A meeting with Carvajal and others from Solera has been scheduled for the evening of Wednesday, April 15th. It was requested that West, Finnegan, and Girard attend this meeting.

Grant Application(s) Barris led the discussion about the status of the pending grant applications. It was noted that more than \$9,000 has already been paid to the grant application service firm. Four applications have been sent to potential funders. One of the potential funders is no longer providing grant – the other three have requested additional information, which is being prepared.

Five-Year Strategic Plan Way moved adoption of the five-year strategic plan – Girard seconded. Following considerable discussion, it was agreed that fulfillment of the plan is dependent on receiving grants. The Five Year Strategic Plan was approved unanimously.

TMF Associates/Friends of TMF Girard moved adoption of the proposal to establish and implement a team to be called friends of the TMF, associates of TMF or some other nomenclature. Way seconded. It was indicated that a week earlier Trustee Sansing had agreed to present this proposal and was unable to attend the meeting due to his sudden illness. The 021609 Trustee discussions of the concept and its adoption were reviewed for those unable to attend the earlier meeting. The only further input Way received in the interim was suggestions from only one Trustee regarding the naming of such an organization. There was a desire for including implementing plans prior to adoption of the proposal. No final action was voted upon. Kristi objected to this group being named "Volunteer Force" without a vote of trustees.

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Roles and Responsibilities for Trustees Davis moved acceptance of the Roles & Responsibilities of Trustees document for final adoption – Girard seconded. The motion was approved by unanimous affirmative votes.

SCA Board Candidate Briefing Way reviewed the draft handout to be given to the guests – candidates for SCA Board of Directors – at the Thursday, April 2, 2009, briefing in the meeting room of the Community Services Building. Finnegan reviewed the individual Trustees invited to attend as indicated by President West.

WEBSITE Update No discussion. Chuck indicated he would make changes as suggestions are received.

BINGO Lesterson reviewed plans in place for the March 8th BINGO event – including an ad in the SPIRIT, posters, pre-selling BINGO tickets and other details. Huffman and Washburn assured that food & beverages will be available for the event.

Low Vision and Nevada Neurological Foundation Davis indicated that SCA & RMI have yet to make-ready the Computer Room. Pending those steps, nothing more will take place.

Golf Tournament Tournament sponsorship matters had been discussed earlier in this meeting.

CSC Assistant Report Girard reported that 388 “assists” had been fulfilled during February – bringing the year-to-date total to 821. A copy of this report is filed with the minutes when they are approved.

Underwrite a CSC Event CSC President and TMF Trustee Girard requested Foundation financial support for a CSC Recognition Lunch event, to take place on an afternoon in May. Davis seconded – and the Trustees agreed to support such an event for an amount not to exceed \$1,000.

Annual Report Davis provided an update on progress toward publication and sought input on the appropriate number of final copies to be printed. There was discussion, but no decision.

The next regular meeting of Trustees will be Thursday, April 2nd at 4:00 pm. In the CSC Building

Barris moved adjournment – Davis seconded and the meeting was adjourned at 5:27 pm.

Respectfully, William J. Way