



Board of Trustees Minutes  
March 2, 2006

President Favil West called the meeting to order at 4:05 p.m. A quorum was established with Chuck Davis, Kristi Lonsinger, Phil Barad, Bob Berman, Rita Berman, David Bernstein, Judi Bernstein, Diane Bold, Roger Cooper and Denny Lesterson.

Minutes for February 2 were approved subject to a revision to create the annual minutes which was for the election of officers.

**Treasurer's report:** Checking Citibank \$5,872.44; CitiBusiness IMMA \$148,520.12; Gold Sponsor Golf \$800; CSC \$604.

**President's report:** Favil asked Diane and David to look into a better investment return on \$150,000. Favil will e-mail the Trustees the results of a past workshop to determine the goals of the Foundation. Golf tournament will earn approximately \$30,000. Focus Group has contributed \$5,000 toward the golfers' luncheon. Del Webb has declined to support our golf event. Several other sponsors have come forward. Joe is having trouble lining up an Air Force serviceman to receive our award at the golf event.

**Development Committee:** no report. Phil was appointed to lead a discussion at the next meeting on future type fund-raising, i.e. raffle, dance and casino night. Trustees are asked to be prepared for this discussion.

David Bernstein questioned the donation receipt process and suggested a letter go out thanking donors and explaining what the MF does. Favil asked Judi to formulate the letter. Kristi will send Judi text used in the past to describe the Foundation. Chuck will send Judi the receipts electronically in PDF form and she will send the letters.

**Solicitation letters:** generated approximately \$4,500. Costs were \$2,500-\$3,000 with postage and printing.

**Selling the MF:** Favil reports the Women's Club will donate to the Foundation for the first time this year. First donation should be about \$2,500. David will look into a system to recognize several categories of donors. Phil suggested a kiosk to display and publicize the MF and other service groups. He will research and report back.

**Bingo:** Kristi put a packet of "bingo guidelines" together for managing a bingo event. (attached) Favil asked Denny and Rita to co-chair the next bingo. Denny was given the bag of supplies and the guidelines. Rita will get a date set. Preferable dates are June 11 or 25. Kristi will print tickets, create posters and the ad for the Spirit. It was



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decided that Favil will ask the Women's Club to handle bingo for us in the future. MF may buy the equipment.

**Cookbook:** Rita will receive the proof copy from the publisher in mid April; she will have 5 days to review and return; books should be ready approximately May 1. Chuck will work with Marilyn Brill on accounting of orders/sales. Rita will ask St. Rose Hospital about placing cookbooks for sale in their gift shop. She will first speak with Craig Bailey. Favil will ask Solera and McDonald Ranch for sales opportunities at their facilities.

**Community Services Building:** Favil is working toward our occupying the building by May 1. Bob stated the Emergency Preparedness Group wants to get into the EOC. He will give them a planning date of May 1. Roger reports the lift will be delivered very soon. Roger will speak to Bruno about clearing out the storage room. More discussion on the security system. Roger will order the bar code system.

**Joy and Memorial:** \$25

**CSC Assistance Numbers for February:** Kristi read the categories and numbers with a total of 178 residents assisted in February. Form is attached.

Favil asked the Trustees without MF business cards to order 250 from the UPS Store on Eastern near Smith's.

**Next meeting will be April 6 @ 4 p.m. in the Community Services Building**

Meeting adjourned at 5:20 p.m.

Minutes taken and typed by:

Kristi Lonsinger, Secretary