



Board of Trustees Minutes
August 11, 2005

President Favil West called the meeting to order at 9:07 a.m. A quorum was established with Chuck Davis, Kristi Lonsinger, Joe Barbato, Bob Berman, Roger Cooper, Charlie Kilkuskie, Denny Lesterson, Sherman Uchill and Phil Berad. Absent were Larry Attebery, Diane Bold, William Fitzpatrick, Bill Kohn, Sharon Smith, Frank Strocchia and Rita Berman.

Minutes from July 12 were approved.

Treasurer's report:

\$8,328.30 checking Citibank,
\$4,959.34 checking NSB,
\$495.45 Citibank 14 Day CD,
\$100,022.28 CitiBusiness IMMA.

Citibank has applied \$40.00 in deposit fees to our account. Charlie will speak to Mr. Fitzpatrick to have those fees reversed. Donations from work of Community Service Club are \$528.00 since our last meeting. Balance sheet is attached. Discussion re: posting financial statements each month. Favil will speak to the Attorney for clarification. Bob Berman suggested financial information should only be published in an annual report. Chuck questioned who will write the report. Bob said it can be as simple or as complicated as we want. Sherman will help Chuck with the report. Bob stated the annual report is also a fund raising tool.

Favil reported that we have reached our goal of \$100,000.00 and now need to become more sophisticated in the future. We still need to work on awareness in the community.

President's report: A generous donation of \$1,000.00 was received from the SCA Sewing and Quilting Club. That brings their donations in 2005 to \$2,000.00. The Club would like a plaque for their room. Sherman moved we buy a plaque not to exceed \$100, Joe seconded the motion. Motion passed. Larry will be asked to handle the purchase of the plaque. Favil stated that in the future Trustee nominations will be voted by written ballot. He will e-mail information on qualifications and voting procedure before the next meeting. Favil also said we need to concentrate on our end goal. Approved plans need to be completed.

Sherman mentioned interviewing The Minuteman Foundation for channel 99. Filming will take place on Tuesday, August 16.

Solicitation letter was approved with one change necessary per Chuck regarding tax deduction. It was decided the President and Secretary would both sign the letter and Chuck will print the names of all the Trustees on the reverse side. Kristi will furnish the list of Trustees to Chuck. Transportation survey was also approved and will be mailed with the letter.



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Bob would like us to use our larger SCA clubs as a source of donations. The Women's Club makes many donations but not to the MF. Sherman will contact some of the larger clubs for donations and report to us at the September meeting. Favil mentioned the possibility of a letter to the clubs thanking them for their support.

Bob needs help and volunteers for the Development Committee.

Community Services Building—Del Webb will not fund the furnishing. MF will be contributing to the building for Channel 99 and Community Service Club. Roger has gathered some information on material cost plus installation of the shelving needed in the storage room—42" pallet depth, 16' high, around \$10,000. Joe moved that Roger be directed to get firm bids, Chuck seconded, motion passed. Discussion about MF receiving the Community Services Building as a donation, which would save property taxes for the Association. Bob moved that the MF approach DW and SCA Board of Directors to have the Community Services Building donated to MF who will lease it back to the Association. Chuck seconded, motion passed.

Cookbook—Bob reported for Rita. A poster is being developed and a flyer for the September Spirit to solicit recipes. Recipe submittal forms will be attached to the poster. 600 flyers were printed for \$100.00. Cookbook due to come out in the spring of 2006.

Joe announced that on September 13 @ 6 p.m. Trumpets will host a full dinner for the MF Trustees. He asked for RSVP by August 25. Gratuity will be taken care of by those present.

Joe will reserve March 11, 2006 for the Ball/Party for the Foundation.

Joe discussed the Wellness Center and flu shots coming up. Favil asked Joe to get information on bottled water with "The Minuteman Foundation" on the label.

Bingo—Denny presented costs of purchasing equipment at approximately \$10,000.00. It was decided we would hold bingo events on October 30, 2005 and January 29, 2006. We will rent the equipment both nights. Joe will book the ballroom, Denny will book the equipment. Kristi will create an article for the October Spirit to advertise the event and she will check with Christine Lampione for publishing approval. Ticket sales will be handled by volunteers. Denny and Kristi will co-chair the October event. The Foundation will sponsor a "Bonanza Coverall Jackpot" of \$500.00. This will only be paid if coverall occurs in less than 48 numbers (to be verified with vendor) and if the jackpot is not paid in October, \$250.00 will be added to it for the January 29, 2006 event.

Joy and memorial--\$10.00 was received.



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Recognition of donors will be discussed at the next meeting.

Next meeting will be September 9 @ 11:00 a.m. in the old sewing room.

Meeting adjourned 11:00 a.m.

Minutes taken and typed by:

Kristi Lonsinger, Secretary