



2505 Anthem Village Drive, Suite E-480  
Henderson, NV 89052

Minuteman Foundation Board of Trustees, December 13, 2002

The meeting was called to order at 3:01 p.m. by President Favil West. A quorum was established. Other trustees present were Barbara Sovde, Kathryn Wunsch, Larry Attebery, Don Mitchell, Jerry Gardberg, Joe Barbato, George Hadley and Chuck Davis. Absent were Merrill Rosenbaum, Sherman Uchill and Bob Berman. The December 6<sup>th</sup> minutes were approved. The Treasurer's Report indicated there is currently Checking Account: \$1,542.97 and Money Market account: \$11,554. 01, and \$200 in un-deposited funds.

President's Report: The items being collected for the silent auction will need to be insured. Favil will investigate coverage including the possibility of a letter of agreement between the Community Service Club and the Foundation.

Standing Committee Reports:

PR: Larry and Chuck designed a flyer for the January Spirit and will get 3,500 copies made. It was moved, seconded and unanimously passed to spend approximately \$90 to copy. Larry has 30+ volunteers from the Women's Club. Barbara will craft a letter thanking them for their willingness to volunteer. We must follow-up with everyone who has agreed to volunteer. Also, it was decided that anyone who is contacted by any media refer the caller to Larry.

Development: Kathryn has paper samples for the program and is now looking for ways to increase ad sales, including adding advertisers to the Foundation website. The motion to include advertisers on "Our Advertising Friends" webpage was unanimously passed. Chuck will put Nevada State Bank on the website as an example for the Trustees to see.

Charlie Kilkuskie will work with Kathryn on the program. On January 9<sup>th</sup>, Rita and Bob Berman will host a meeting of the Program Committee. At this time there are six to eight volunteers to sell ads. A motion to add incentives (gift certificates from The Touch, tickets to the Ball etc.) was passed with the exclusion of Trustees added. All Trustees should forward names of prospects to Kathryn, including vendors who make a lot of money serving Sun City Anthem. The Foundation is applying to the State for sales tax exemption.

Ad Hoc Committee Reports:

Ball: Most of the committees are formed or in formation. All volunteers will meet sometime in January.

New Business: Shelving will be bought for the storage unit, two units at about \$60 each unit.

Barbara will email Trustees of the upcoming meetings and asked that any Trustee who cannot attend let her know.

**The Minuteman Foundation, Inc.**  
*...responsible philanthropy.*



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Linda Mardorf resigned her Trustee position in order to devote more time to the Community Service Club. It was unanimously approved to include Bob Ingerson and Roger Cooper to the Board of Trustees. Both agreed and will begin serving immediately.

The Foundation needs to raise much more money before the Ball and Trustees were reminded to continue their fund-raising efforts.

The next meeting will be December 20<sup>th</sup> at 3:00 p.m. The meeting after that will be January 3, 2003.

The meeting adjourned at 4:31 p.m.

Submitted by Barbara Sovde, Secretary